

## Tuition, Registration, and Reimbursement Policy

Ensign Learning Center is a non-profit school committed to providing an affordable, high quality, Gospel of Jesus Christ-centered education for our students. Our tuition reflects this commitment to excellence in our students' education. Tuition helps cover the cost of curriculum materials, music and enrichment programs, talented teachers, and excellent curricula.

Tuition Rates			
Annual Rate Per Student		Monthly Rate Per Student	
Grade	Tuition	Grade	Tuition
2nd-7th	9,622.80	2nd-7th	1,069.20

Other Expected Educational Expenses			
Annual Per Student			
Expenses	Amount	Description	Expense Type
Registration Fee	\$125.00	Registration Fee.	Required
Activities Fee	\$100.00	This fee helps cover the cost of running programs and other events throughout the year.	Required
Supplies Fee	\$100.00	This fee helps cover the cost of supplies the school purchases for students to use.	Required
Music Fee	\$150.00	This fee helps cover the cost of Musical Equipment, Pianos, Piano Marvel, Curriculum, etc. Does not include extra music fees such as rentals.	Required
Field Trip Fee	\$50.00	This fee helps cover the cost of field trips students attend during the year.	Required
Uniform	\$250.00	We've partnered with Family Stores to provide the required school uniform for a great price.	Required. Actual cost may differ
After School Programs	\$250.00	This is the expected cost for students participating in after school programs.	Required. Actual cost may differ
<b>Total</b>	<b>\$1,005.00</b>		

### Tuition Reimbursement Policy for Suspensions and Unenrollment

**Suspension:** Tuition reimbursements will not be issued for students serving a suspension. During the suspension period, the student's place in the class will be held, and they will remain officially enrolled.

### Unenrollment by Parent Request

If a parent chooses to unenroll their student from Ensign Learning Center, tuition for time already attended will not be eligible for reimbursement. Any pre-paid tuition will be refunded according to the original payment method as follows:

**Out-of-Pocket Payments:** Reimbursements will be issued directly to the parent.

**Scholarship or Funding Payments:** Reimbursements will not be issued to the parent. Instead, funds will be returned to the appropriate funding provider in accordance with their guidelines.

### Reimbursement Timelines

Reimbursements, when applicable, will be processed within 60 days of unenrollment and in accordance with funding provider policies.

**Non-Negotiable Policy**

This policy is non-negotiable and applies uniformly to all students and families to ensure fairness and consistency.

**PURPOSE:**

To provide clarity and understanding of the rates for tuition and any other fees required to attend Ensign Learning Center.